



Rules and Procedures for the Tasmanian Endurance Riders Club Inc

(established 1977)

Updated February 2026

Brief History of The Club

The Tasmanian Endurance Riders Club (TERC for short) is a club for Off Road Motorcycle enthusiasts.

The Club is based on the Northwest Coast of Tasmania.

The Club was first established in 1977 and it all began with an advertisement being placed in the Advocate inviting anybody who was interested to come along and have a ride in the bush at Bakers Beach Forest at 9.00am start - Be There!! About a dozen guys turned up and had a ball, So the next weekend we did it again and more people turned up, so we decided to form a Club which became the Tasmanian Endurance Riders Motorcycle Club Inc. - TERMC.

Founding members of the Club were Tom Bentley, John Holmes, John Humphries, Jon Holmes, Dave Lawson, Glen Spencer, Glen Douglas, David Brown, Barney Bean, Bobby Kay, Brian Hill, Bevis Taylor, David Ingram, Wally Lewis, Rex Bantick, David Bellinger, Rodney Harkness, Bruce & John Elliot.



“Whilst every effort has been made to formulate the following Rules, for the benefit of all those competing and those who enforce them, the spirit and intent of the situation will always be taken into consideration when applying them.”

Index of Rules & Procedures

1. “The Club”
2. Membership & Race Entries
3. Description of Class Grading
4. Classes
5. Grading, Promotions, Handicaps & Point Scores
6. Types of Events
7. General Racing Rules, Flags & Regulations
8. Event Procedures
9. Refuelling
10. Machine Examination
11. Riding Apparel
12. Rules Relating to Quads
13. Rules Relating to 100-200 Juniors A & B grade.
14. TERC Procedures Handbook & Code of Conduct (Member Protection Policy)

1. "THE CLUB"

- 1.1 The **TASMANIAN ENDURANCE RIDERS CLUB INC.** (hereinafter called the "Club") is a voluntary club. Help is always needed to organise events, eg: marking and establishing tracks, lap scoring, packing, and cleaning up after events and help in the canteen. If you could or know someone who can help, just come to the caravan, or control centre and we can allocate you a job for the day, or even the year if you wish.
- 1.2 The Club Officials are elected at the AGM annually and hold office until the following AGM.
- 1.3 Each officer bearer and committee member will hold a Working with Vulnerable People card as per requirements from 1st January 2017.
- 1.4 The Club, as organisers of events, its officials and members are not responsible for any individual losses and or injuries, however and whatever and wherever they may occur. Although as requested by the Government through its Police Permit race system, Public Liability Cover is held, this is limited cover and does not cover ordinary losses and or injuries to property or persons.
- 1.5 As the Club does not carry Insurance for riders, it is recommended riders arrange their own insurance against personal loss or injury.
- 1.6 The Club's committee meets on a Tuesday night, (unless advised otherwise) ten days prior to the next event, to discuss the affairs of this Club. These meetings are open to all riders who wish to attend and or air their views on Club matters, but they cannot vote on any issue unless they are elected or an appointed Committee Member of the Club.
- 1.7 The Club newsletter, which will include results of the previous event and details for the next event, will only be available on the website.
- 1.8 The Club is always grateful for the donation of areas on which to hold its events, provided the Property owners and neighbouring property owners written permission is given.
- 1.9 ¹The Club uses colours to distinguish each year, when picking key rings, backgrounds for medallions and trophy badges. This originated in 1978. Colours runs years ending with 0 = Dark Blue; 1 = Dark Green; 2 = Yellow; 3 = White; 4 = Orange; 5 = Light Blue; 6 = Light Green; 7 = Brown; 8 = Black; 9 = Red

2. MEMBERSHIP & RACE ENTRIES

- 2.1 All competitors, **(and their riding partners in the case of a Pony Express²)** must be financial members of the Club; A membership is from January to December. Day memberships are for that day's event only.
- 2.2 A Family Membership is **"considered to be"**, up to 2 Adults plus unlimited children under 16 years of age (Immediate Family members)
- 2.3
- 2.4 A full membership is from January to December. Day memberships are for that day's event only.

¹ 2004

² June 07

- 2.5 For Senior, Junior, and Quad riders it is \$10 for each extra class entered. Social memberships are not entitled to a race number.
- 2.6 Junior riders (under the age of 16) will compete in Junior classes for Grass Tracks, Enduro, Pony Express, Enduro-X and Beach racing.³ To ride in Senior classes you must be 16 years of age. Once you race a Senior event you cannot go back to juniors.
- 2.7 All riders who participate in any TERC events must have a current membership or a day membership.
- 2.8 All riders under the age of 18 years must have their Membership and Indemnity forms countersigned by their parent/guardian.
- 2.9 **LATE ENTRY** will **NOT** be accepted at events. Entry, Scrutineering, and race times are to be adhered to as set out in the next event details in the newsletter and on the website.
- 2.10 **Transponders / electronic score system.** Senior, Senior Quad & Junior Riders are now required to purchase a transponder to be electronically scored. If riders do not wish to be scored, they are not required to purchase one. Anybody without a transponder will not be scored.
- 2.11 All children riding must be 4 years of age at time of their first race and be a competent rider as determined by their Parent/Guardian
- 2.12 It is a compulsory requirement with your membership to provide a 'flaggie' volunteer at a Grass track event. This volunteer needs to be over the age of 16 and if attended alone it is the Riders responsibility to flag themselves or find a replacement.
- 2.13 A fee will be charged if you do not wish to nominate a 'flaggie', online or on the day.

3. DESCRIPTION OF CLASS GRADING

- 3.1 **EXPERT** ~ class is reserved for the top 10-point scorers of the Ironman award. Also including the Expert riders from the previous year, in addition to any rider who wishes to nominate for this class, also top 10 Ironmen from the previous year must still race in Expert.⁴ Expert/Ironmen wishing to drop back to A grade may only do so 2 years after being out of the Top 10.⁵
- 3.2 **A GRADE** ~ A grade riders are those currently graded A, also EXPERTS who are not in the top ten from prior years who wish to drop back a grade, in addition to any promotions from B Grade. Once in A Grade you may only drop back to B grade with the permission of the Committee.
- 3.3 **B GRADE** ~ are those promoted or moved out of C grade.
- 3.4 **C GRADE** ~ are those who are first time new members and are riding for the first time and those not promoted from the previous year. Any new rider can race for one (1) race in that round and then be regraded by the committee members in charge on that day.
- 3.5 **OVER 35 & 45** ~ any person 35 or 45 years of age and over but may be required to prove date of birth.

³ Feb 09

⁴ 2002/2003

⁵ Dec 07

- 3.6 SENIOR SWEEP RIDERS (NON-COMPETITOR)** ~ are those on any bike who wish to ride the Pony Express, Enduro or Enduro-X circuit in a non-competitive mode. Sweepers **MUST** be a Member of the Club⁶ and sign an Indemnity form and wear an orange safety vest to alert riders. All numbers on their bikes must be covered. **Sweep Riders must be at-least 18 years of age and be given approval by the Committee or President**⁷. Top 10 Ironman are permitted to sweep at Junior events at the discretion of the race committee if they have been part of the Track Building Team where Juniors race prior to a Senior Event.⁸ – track builders exempt.
- 3.7** It will be the competitor's responsibility to ensure he/she has entered in the correct class and grade. Should the results show an incorrect grading, the competitor will be re-graded or declared, "Did not finish" (DNF) if they have not completed the required number of laps or time for their correct grade. Rider must receive the chequered flag otherwise deemed as DNF.
- 3.8** Without changing any of the above rules, this Club may combine or alter classes with less than 5 entries.
- 3.9** Any classes may be combined into one (1) class or riders moved to a graded class by the Race Committee on the day.
- 3.10** In the event of a tie in a championship, it will be decided on the most, highest placings.

⁶ Dec 07

⁷ Feb05

⁸ June 07

4. Racing is conducted in the following classes:⁹

SENIOR CLASSES	
¹⁰ Minimum wheel size is to be 20" front factory fitted wheel in all classes	
CLASS	CAPACITY
Senior Enduro & Pony Classes	
ALL	Entry of the Bike into the Correct Class is the responsibility of the Rider and/or Guardian.
Expert, A, B & C Grade & Duals	Open Senior
Over 35's & 45's	Open Senior & Over 35 & 45 years of age
Senior Grass Track Classes	
Pro Open – A, B & C	205cc & over 2 stroke & 255cc & over 4 stroke
Pro Lites – A, B & C	125cc to 200cc - 2 stroke bikes. 250cc 4-stroke bikes.
Over 35's & 45's	Open Senior & Over 35 & 45 years of age
Ladies (competitive)	For Ladies over the age of 16 years - <i>including the CRF 150R with wheel size to be 19" front factory fitted wheel.</i>
King of the Paddock	Open to All Senior Riders. Bikes to be 125cc up. Riders must be 16 yrs & up.

JUNIOR CLASSES	
Note: Junior classes are run as below. Some classes may be split into A B & C grade depending on the Number of riders. Riders will then be graded according to their ability & experience. C Grade classes are for beginner riders only. For more information please see race day indemnity forms	
CLASS	CAPACITY
ALL	Entry of the Bike into the Correct Class is the responsibility of the Rider and/or Guardian.
Pee Wee OPEN	50cc class for faster bikes & riders - no bike type required. KTM Mini Adventure, Electric bikes class E3 or E5 (faster riders than PW A)
Pee Wee A	50cc class - Slower bikes (faster riders than PW B) QR, XR, PW, JR, CRF
Pee Wee B	50cc class - Slower bikes JR, QR, PW50, ERXR
Pee Wee C	50cc class - Slower bikes JR, QR, PW50, ERXR, Electric Bikes class E2 (slower riders than PW B or beginner riders)
60 – 65cc Moto	60-65cc ; KX65, KTM65, RM65, etc. ...
80 – 85cc Moto	80-85cc ; KX85 ; CR80 ; YZ80 etc. ... (including CRF150R) ¹¹
Trail (70cc-110cc)	JR70, GT80, PW80, DS80, XR70, XR80, TTR90, XR100, KLX110
115cc & Over Trail (Trail - 4 Stroke)	TTR125, CRF150F, KFX125, DRZ125, KLX125
Open Junior A, B & C Grade	Up to 250cc 2 stroke – must be an Enduro Bike. riders must be 13 years of age and over ¹² (21-inch min. front wheel)
Ladies (Non-Competitive)	For ladies over the age of 16 years – NOT SCORED, FUN RACES ONLY AT GRASS TRACKS AND ENDURO X EVENTS (80cc +)

SENIOR SXS & QUAD CLASSES
(riders must be 16 years of age & over)

⁹ All classes updated Feb 07

¹⁰ Feb07

Apr 08 Juniors KOP deleted rule

Quad & SXS riders are Graded according to their level of capability. If any unforeseen circumstances arise due to safety relating to SXS, rules can be amended throughout the year.			
Expert	A Grade	B Grade	C Grade

<u>JUNIOR/SENIOR LADIES CLASSES</u> (*for Ladies over the age of 16 years)
A class for Ladies is run in conjunction with Junior/Senior races and scored separately.

5. **GRADING, PROMOTIONS, HANDICAPS & POINT SCORES**

- 5.1 An MA rider Graded - A grade will be EXPERT. B grade will be A grade. This applies for their first ride, after which they are subject to normal Club re-grading system rules.
- 5.2 Trophy (class/series) points will be awarded to place getters, plus assist with the selection of the trophies for all riders for the presentations at the end of the year function.
- 5.3 Any rider can be re-graded, handicapped or promoted by the committee, this rider may appeal in writing to the committee, but must accept the committee ruling as final. If a rider self-Promotes, they may take ¹³75%
- 5.4 or if promoted by the committee 50% of their race points may be taken to the next class.
- 5.5 Any rider (except one day members and those in duals) finishing in the first twenty (20) out right positions will receive points in the Ironman Series, provided they compete over equal distance (either time or laps) with the EXPERT class. These will be awarded on the out right placing only, the class of rider or machine will not affect the points awarded.
- 5.6 Race Points are awarded as per below:
KOP Final, Enduro, Pony Express Solo Riders & 8 Hour 2 x Riders
1st-20 positions are as follows:
30,25,22,20,18,16,14,13,12,11,10,9,8,7,6,5,4,3,2,1
- PONY EXPRESS 2 X RIDERS & 8 Hour 3 x Riders:**
1st – 20th positions are as follows:
20,16.66,14.66,13.33,12,10.66,9.33,8.66,8,7.33,6.66,6,5.33,4.66,4,3.33,2.66,2,1.33,0.66
- 8 HOUR SOLO RIDERS:** 1st – 20th position:
40,35,32,30,28,26,24,23,22,21,20,19,18,17,16,15,14,13,12,11

Note: Riders must greet the chequered flag to receive championship points.

Ten (10) points will be awarded to all riders of King of Paddock Final, Pony Expresses and Enduro's irrespective of class. These are called participation points. Riders must make a concerted effort to start the race event.

GRASS TRACK race rounds: 1st – 10th positions as follows:

15,12,10,8,6,5,4,3,2,1. Points for the grass track series will be awarded on the riders overall placing for the day's event. Series points will be 1st 15 pts, 2nd 12 pts etc...as round results.¹⁴An additional 10 participation points will be given to all riders making and riding the KOP final. No emergencies riders will be called to fill in the start grid in the KOP final.

- 5.7 ENDURO/PONY EXPRESS:** points for grading are awarded the same as Ironman points. Any rider competing in B Grade or C Grade in an Enduro/Pony Express series and finishing the series in the top three (3) positions will be promoted to the next grade the following year.
- 5.8** The Top 20 Riders of the day will be awarded points "if a final race isn't run" via a countback on the Final Race completed on the day.
- 5.9** In a Pony Express with two riders on one or two machines, riders will share any points awarded for that machine/team. (No rider or bike substitutes are permitted once the race has commenced).

6. TYPES OF EVENTS

- 6.1 ENDURO** is primarily for single riders in all classes. All Classes will complete a set number of laps per class equal or close to 3 hours Duration.
- 6.2 ¹⁵PONY EXPRESS** is primarily for dual riders, although single riders may compete in all classes. Time is more important than distance- completed and most will be four (4) hours. The Race Committee according to track conditions and/or other circumstances can adjust this time (Rule 8.15).
- i. To finish the event a rider must be checked through the chute after the finish time declared by the Officials, irrespective of the number of laps recorded before time.
 - ii. Race time is to commence when the flag drops on Expert class. Other classes will start separately at intervals subsequently (eg 30-60 sec).
 - iii. A pony express must have a mass start.
 - iv. Riders will have been deemed to have completed the race regardless of whether their race time falls under the declared finish time after credited times are adjusted.
 - v. Both Team Riders must complete at-least one lap to qualify for the finishing points awarded for that finishing position.
 - vi. For Junior 4hr Pony Express races, Final Position Points are distributed evenly across both competing teams and individual riders. This was done to create an atmosphere of having a ride with your mates over riding Solo.
- 6.2a ¹⁶The 8 HOUR ENDURO** is primarily for dual riders or teams of three. Solo riders can compete but must do so in their normal class. Time is more important than distance - completed and most will be eight (8) hours. The Race Committee according to track conditions and/or other circumstances can adjust this time (Rule 8.15). Race times and conditions are as per 6.2 i), ii), iii)

¹⁴ Jan06

¹⁵ Feb07

¹⁶ Feb07

- 6.3 GRASS TRACKS, SPRINTS & ENDURO-X** are for riders of all ages who will negotiate a set course, as set by the course officials at these events. Scoring will be done as you cross the finish line. Riders may enter a maximum of **Two** bikes per class & alternate between bikes throughout the event. Both bikes must be nominated on the rider's entry & include Make, Model, Capacity, Race Number, Vin# & Year of Manufacture.

7. GENERAL RACING RULES & REGULATIONS

Note: *A Competitor (including parents and helpers of riders¹⁷) may be placed on notice for breach of these rules by the Clerk of the Course or the Chief Steward.*

- 7.1** A Race Committee made up of the Track Builder/s, Track Marshall, Safety Officer, Clerk of the Course, Machine Examiner and Club President will decide any protest on the day or refer it to the next committee meeting if they think fit. The Race Committee will only interpret the rules and regulations on the day; they are not empowered to make new ones.
- 7.2** Approved First Aid personnel must be present at the Event before any racing can start. Any member with a medical condition or injury may be refused entry to the said event by the First Aid Officer, in consultation with the First Aid Officer and the Race Committee; if in their opinion the member is not fit to participate or continue to participate.¹⁸
- 7.3** ¹⁹**The imposition of penalties during Events:** in any event During the course of a meeting, a Race Committee may exclude, impose a penalty, points or relegate any competitor if
- a) the whole or part of that Competitors machine has left the track and thereby gained an advantage, unless such action was:
 - for the safety of the other competitors
 - due to the action of other competitors
 - b) the competitor has gained an advantage because of an unfair start.
 - c) the competitor has been guilty of unfair or unsafe conduct.
 - d) the competitor receives outside assistance other than:
 - by relevant official at the start of any event or
 - in the interest of safety
 - e) the Competitors machine is dangerous.
 - f) the competitor has breached the refuelling rule.
- 7.4** ²⁰**Penalties:** (in imposing any penalty, the Race Committee must have regard to the following principles)
- a) No penalty shall be imposed until the offender has been informed and has been given the opportunity to make representations as to the nature and extent of the penalty.
 - b) No results are to be published prior to the Rider being informed of the Penalty imposed.
 - c) The interest of the sport is paramount.
 - d) The severity of penalties imposed on an individual should increase if that individual continues to commit offences against these rules. 1 minute for 1st offence, 2 minutes for 2nd offence etc.

¹⁷ Dec 07

¹⁸ May 08

¹⁹ Jan06

²⁰ Jan06

7.5 ²¹The Race Committee may impose the following penalties for any offence committed under these rules.

- a) loss of participation points
- b) loss of placing points
- c) relegation
- d) disqualification
- e) withdrawal of membership

7.6 ²²**Penalties** – Exclusion from an event. A competitor (including parents and helpers of riders²³) are liable to be excluded from an event for any of the following acts during the event:

- a) competing on a machine with an engine capacity different from that stated on their entry form
- b) smoking in the pit area
- c) machines engine has not been stopped during refuelling
- d) riding against the direction of the course or riding off the course
- e) refuelling outside refuelling / pit area
- f) riders seen riding in any form, their machine without their helmet on
- g) not using a factory-made product for refuelling
- h) no home-made funnels
- i) no refuelling from drums greater than 20 litre Tuff jugs & 10 litre plastic drum with fuel cut off.²⁴
- j) must be off their bike before refuelling can start

7.7 Pit areas are provided on the day at all events, and they are restricted to machines, riders, tools, equipment, and mechanics only. As there is fuel present **ABSOLUTELY NO SMOKING OR NAKED FLAMES** of any sort will be permitted. Bikes are to remain in the pit area for the completion of their event.

7.8 **Alcohol and Prohibited Substances**²⁵

(A prohibited substance is any substance prohibited by the laws of the Commonwealth of Australia.)

No **TERC** rider shall be found to be in the possession of or be under the influence of any prohibited substance at a **TERC** race event. Any person found to be in breach of this rule will be removed from the event and dealt with by the Executive Committee.

Any persons (*Members, Committee, Volunteers, Parents, Guardians, Spectators, Sponsors and Riders*) in the possession of or found to be drinking of intoxicating liquor at a **TERC** race event will be asked to leave and will face immediate disqualification. The consumption of Alcohol at **TERC** events is not permitted during permit hours.

7.9 **TERC** Members found to be riding on tracks within 4 weeks of the event to be held at that track, but not helping with track building will be disqualified, start last at the said event or dealt with as the Committee sees fit.²⁶

7.10 **TERC Flags have the following meaning:**²⁷

²¹ Jan06

²² Jan06

²³ Dec 07

²⁴ Apr 08

²⁵ June 07

²⁶ July07

²⁷ May 08

- **Green** – GO
- **Yellow** – **In Pit area**: Slow down, shift down to 1st gear or walking pace from the start to the end of the chute. **On the racetrack**: There is to be no overtaking of riders whilst under the control of the yellow flag.
- **Red** – STOP – while exercising due caution
- **Black** – DISQUALIFICATION – stop at PITS (further decisions to be made by Race Committee)
- **Purple** – PROTEST
- **Chequered** – FINISH of RACE
- **Last Lap Board** – ONE LAP to GO
- Red Flag Use– Use of red flag for start malfunctions and race issues: Any of the 5 race committee members as nominated by the Clerk of the Course can wave the red flag.

- 7.11** **Protest Procedure** - **Grass Tracks/Enduro X** - “The rider/s must at the conclusion of the said race or during the said lap lodge a protest with the scorers or Clerk of the Course.”
- 7.12** **Protest Procedure** – **Enduro/Sprint & Pony Express** – “The rider/s protest must be received within 24 hours of the results being published.”
- 7.13** **Exemptions**- May be made for result discrepancies as per the Race Committees findings.
- 7.14** **Protest Fee** – A \$100.00 Protest Fee is payable upon submitting Protest, wholly refunded if successful, donated to the Club if unsuccessful.

Procedure for noting protests (by Scorers or Clerk of the Course)

Protests are to be brought to the attention of the Clerk of the Course. The Clerk of the Course will address the race committee to resolve the matter as soon as possible.

- 7.15** If you do not wish to be photographed at a Tasmanian Endurance Riders Club event, please alert the Clerk of the Course.

8. EVENT PROCEDURES

- 8.1** All events are operated under police permits and under legislation all machines are restricted to the track areas only. Any unauthorised riding of machines could mean exclusion from the event or even police prosecution.
- 8.2** Competitors must always during the event²⁸
- remain on the course.
 - follow the competition direction.
- 8.3** At the beginning or end of a lap, a section may be declared impassable in that event due to weather or other conditions by the Clerk of the Course. That section will be ceased to be part of that course. Any penalties incurred in that section will not be considered in scoring for the event.
- 8.4** Enduro and Pony Express tracks will be marked where possible with designated ribbon and arrows. Crosses (X) mean danger, slow down and proceed with caution.

²⁸Jan06

- 8.5** If a rider breaks the Tape during an Enduro they must re-enter the course where the Tape was broken and put the Tape back in place before recommencing the race, For the Enduro series a minimum of a 1-minute penalty to the awarded if not complied with. For the Grass Track series, it will be determined by the Race Committee on the day.
- 8.6** Riders must stay within 5 metres of the set course and 10 metres at bog holes.
- 8.7** There must be no track short cuts for any reason, or physical assistance to any competitor to improve on position.
- 8.8** Riders are instructed never to ride in the opposite direction to the race direction. If for any reason they cannot continue in the event they must wait with their machine until the sweepers find them and assist them from the course.
- 8.9** It is the responsibility of the overtaking rider to pass safely, slower riders are reminded that it is courteous to allow faster riders through as soon as possible.
- 8.10** Always take care on corners and crest of hills, somebody may be coming the other way. This is the rider's responsibility; the organisers cannot guarantee that other four-wheel drives, picnickers, fishermen, bush walkers, and horse riders are not using the same track, even though all precautions are taken to prevent them from doing so.
- 8.11** Pillion passengers are not permitted in competition.
- 8.12** During any competition in an enduro or pony express, no machine may be exchanged for another.²⁹
- 8.13** All outside assistance is forbidden, other than normal assistance given in the pit area or assistance given by sweep riders on the track. There is to be no Communication between a rider and Spectator using Electronic Headsets. The only Communication is Verbal or via a Pit Board. The only exception for outside assistance is for Junior events where assistance may be given to allow continuation of the event without any favouritism to any rider or riders³⁰
- 8.14** No machine may be moved other than by ³¹
- its engine
 - the actions of its rider
 - sweep riders.
- 8.15** Riders competing SOLO in the 8-hour Enduro are only permitted to enter and ride one bike.³²
- 8.16** The only way a race can be stopped or altered in time or distance is by the agreement of the majority of the Race Committee.
- 8.17** Riders are not permitted to ride bikes in events, which have not been entered in their or their riding partners' name. Failure to adhere to this policy will results in automatic disqualification for the rider.³³

²⁹Jan06

³⁰Jan06

³¹Jan06

³²Feb 05

³³Feb 05

- 8.18** Riders must not leave the circuit with their machines for any reason whilst competing. eg: short cut to the pit area for repairs will mean disqualification, even though the rider may return to the position of failure to continue the Event. Repairs must be done on the track or in the pit area after completion of a normal lap. The rider and bike must return to the start/finish line, before their partner can continue with the event.
- 8.19** Pressure Washing of Bikes shall be at the Discretion of the Race Committee and will be Track/Property Dependant. Washing of bikes shall be restricted to 20Ltrs & Battery Powered Washers in a designated area only.
- 8.20** Riders are only to ride bike in the pit area at walking pace.

9. REFUELING (also see *Procedures in rear of this booklet*)

- 9.1 FUEL WARNING** – fuels and lubricant are highly specialised substances and participants must be aware they may contain substances that are extremely dangerous to one's health and safety if misused, inhaled or allowed to contact human skin. Some of the contents of fuel and lubricants are suspected of having the potential to cause cancer in rare circumstances.³⁴
- 9.2** During refuelling each machine must be stationary in the designated fuelling area, ***the rider must be off the machine***, with the engine stopped. ***Before refuelling commences***. There is to be no refuelling out on the Racetrack. The penalty will be an automatic D.N.F.³⁵
- 9.3** The use of petrol as a general cleaning and washing agent is a common misuse of a potentially dangerous substance. All fuels should be used and stored with extreme care and in accordance with the Manufacturers- instructions.
- 9.4** Refuelling will be deemed to have commenced when the fuel tank has been opened and completed when the tank is re-closed.
- 9.5** The club prohibits the dumping of fuel (including fuel spillages) and any other contaminated waste products that impact on the environment. It is compulsory for riders to use fuel containers fitted with **safety cut off pourers**, **not** homemade funnels, to fill their bikes. Failure to adhere to this will result in automatic disqualification for the rider.³⁶
- 9.6 METHANOL** is **NOT** permitted to be used in bikes at TERC events. For the safety of riders and spectators.³⁷

10. MACHINE EXAMINATION

- 10.1** A Committee Machine Examiner (scrutineer), Club President will approve machines after the rider has paid his/her entry fee. Riders will not be permitted to ride on the day unless their machine adheres to strict guidelines put in place.
- 10.2** All machines will be scrutineered on the day of the race and will be checked for: **** note - Bikes with bald tyres will not be permitted on the track.**

³⁴ Jan06

³⁵ Jan06 /Mar 09

³⁶ Jan04/June04

³⁷ Aug02

- bike type.
- numbers
- chains
- sprockets
- spokes
- levers
- brakes
- engine
- frame
- Handlebars
- tyres³⁸
- working lanyard cut off switch (kill switch, on quads)

10.3 Your Membership number must be reproduced on the front and both sides of your racing machine in any contrasting colour. **The Top10 Expert Riders will display their allocated number for the year on their Motorcycle.** Day members will use the letters or numbers issued by the Club Official. All day riders must have the letter D on their bikes along with their allocated number/s. Quads may have their numbers displayed on a plate on the rear of their machine if it is not possible to put it on the front of the machine.

10.4 Ends of the Handlebars are to be tidy and safely plugged on all machines.³⁹

10.5 All bikes competing must be of an off-road type only, as sold to “the general public” by the manufacturer, no road bikes permitted.

10.6 All bikes must have mufflers and comply with the noise pollution regulations. If your bikes exhaust system is damaged while racing, it must be repaired before rejoining the race.

10.7 All bikes must be factory-built machines. As sold to the public; modifications will only be permitted if the original factory frame and engine are used.

10.8 All riders must satisfy the Club’s Scrutineer that the machine and equipment is both safe to use and presents no danger to any other person. His decision is final, though the Race Committee may review any disputed decision on the day and assist the Scrutineer with that decision.

11. RIDING APPAREL

11.1 All riders “with the exception of” Pee-Wee C, must wear appropriate motorcycle boots.

³⁸May04

³⁹Feb04

- 11.2** All riders must wear a helmet. Clothing that covers the body and limbs must also be worn.⁴⁰ Additional protective clothing such as full gloves and knee guards **must** also be worn. Safety eye protection is also a mandatory requirement. It is strongly suggested that body belt, body armour, neck braces and long sleeve shirts also be worn.⁴¹ (*Quad are an exception on knee guards.*)
- 11.3** **Hair and Jewellery:** Hair longer than shoulder length must be confined in the helmet or jersey. Body jewellery is to be removed or securely covered with tape prior to competition.⁴²
- 11.4** Full faced helmets are to be worn by all riders.⁴³
- 11.5** Eye protection, long sleeve shirts and gloves are compulsory at the commencement of racing.⁴⁴
- 11.6** No Tear Off's are permitted at any TERC events.
- 11.7** All riders "with the exception of" Senior Quad riders must wear knee guards.⁴⁵

12. Rules Relating to Quads⁴⁶

- 12.1** All quads must use the original Factory Frame as sold to the General Public. Alternative Factory Engines may be used if the Capacity of that Engine does not exceed 700cc for a 4 Stroke and 550cc for a 2 Stroke, A maximum of 2 x Cylinders regardless of Capacity.

Hybrid Machines are limited to a maximum capacity of 510cc for a 4 Stroke and 500cc for a 2 Stroke. All Hybrid Machines need to meet or exceed the OEM Standard for that Machine. All other ATV rules must be adhered to with the Machine passing Scrutineering before being cleared to race.

A quad is to have the following:

- a) Four wheels, at corners of the machine.
- b) There must be a seat for one person, to be straddled by the rider.
- c) Chain guards are optional.
- d) Mudguards must be fitted over rear wheels. Front mudguards are optional.
- e) Nerf Bars:
 - 1) Must be commercially manufactured.
 - 2) Must be of closed loop design.⁴⁷
 - 3) The bars must be covered with a material to prevent Riders feet from going below the bars (material webbing is acceptable).
 - 4) The nerf bars must be bolted or welded to the frame and must be close enough to the front and rear wheels to prevent locking together of competitors machines.
 - 5) No sharp, Protruding or Open- end tubing is allowed.

⁴⁰ Feb07

⁴¹ Mar06

⁴² Jan06

⁴³ June04

⁴⁴ Jan06/Mar06

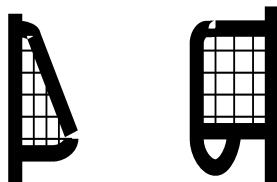
⁴⁵ Dec07

⁴⁶ Jan06

⁴⁷ Feb06

6) Heal guards must be installed.

(Example Only)



- g) A Self closing throttle.
- h) An engine cut out switch of lanyard type which attaches to the riders body.
- i) Effective brakes on all wheels.
- j) A maximum overall width of 1400mm including rear tyres.
- k) A maximum wheelbase of 1500mm.
- l) Handlebar to be closed end, rubber grips and ball end levers required.
- m) Noise emissions to be no more than 102 dB(A)
- n) No sharp or protruding extremities.
- o) All glass and headlights to be removed or covered.
- p) Clearly visible number plates to be fitted centrally to front and rear of machines. Numbers to be displayed on back of Riders jersey or body armour.

12.2 Engines

- a) The maximum engine capacity for a 2-stroke engined quad shall not exceed 550cc for grass tracks & 1000cc for enduros and be of no more than 2 cylinders.
- b) The maximum engine capacity for a 4-stroke engined quad shall not exceed the manufacturers specifications⁴⁸ and be no more than 2 cylinders.
- c) Tolerances: The actual engine capacity of a machine is not to exceed the prescribed capacity by more than 5%.

Note: Maximum of 700cc engine capacity and Two- Wheel drive. Rule 12.2 © still applies to engines up to 700cc.

12.3 Fuel

Fuel Must Be:

- d) Unleaded and,
 - e) Be readily available from petrol pumps within Australia or
 - f) Be a brand of fuel homologated by MA that is compatible with the "Fuel Standards Act 2000".
- ^a Methanol is not to be used"

12.4 Protective Clothing

No competitor may practise or compete in any Quad competition unless wearing:

An approved and correctly fitting Full-Face helmet.

- 1) Trousers of leather or synthetic material of similar durability.
- 2) A jersey of natural or synthetic material to provide protection against abrasion to the body and arms.
- 3) Footwear must be of recognised motocross type.

⁴⁸ Feb07

⁴⁹ Aug02

- 4) Riders number must be displayed on the back of the Riders jersey or body armour.
- 5) ⁵⁰Full gloves of leather or other material of similar durability.
- 6) Goggles of non-shattering material.
- 7) Hair longer than shoulder length to be confined in helmet or jersey.
- 8) Body jewellery is to be removed or securely covered with tape.
- 9) Enclosed footwear

13. **Rules Relating to Junior Open Riders**⁵¹

- 13.1 A Junior rider's bike is to not exceed 250cc 2-stroke (Enduro Model) Juniors are not permitted to race senior classes at any event (as per rule 2.3) ⁵².
- 13.2 **Junior Open A, B & C Grade** to run on the junior days.
- 13.3 Minimum age of an **Open A, B & C class rider** is to be 13 years.

Tasmanian Endurance Riders Club Inc.

14. Procedures Handbook⁵³



Procedures Index

⁵⁰ Feb07

⁵¹ Dec 07

⁵² Jan03/Aug03/Feb07

Feb 2015

⁵³ 2006-2007

- 14.1 Refuelling & Fuel Storage**
- 14.2 Emergency Procedure in Case of Accident**
- 14.3 Scrutineering & Safety Checks**
- 14.4 Sweep Riding Procedures**
- 14.5 Setting Up of Grass Tracks**
- 14.6 Member Protection Policy – Code of Conduct**
- 14.7 Enduro/Pony express and Enduro Cross Tracks**
- 14.8 Fundraising Events**
- 14.9 Event Cancellation**
- 15.0 Event Day Financial Procedure**
- 15.1 Life Membership Guidelines**
- 15.2 Definition of TERC Committee Roles**
- 15.3 TERC Yearly Awards and Definitions**

14.1 REFUELLING AND FUEL STORAGE PROCEDURE, INCLUDING STORAGE OF PETROL GENERATORS FOR CHARGING ELECTRIC MOTORCYCLE BATTERIES.

1.1 TERC Responsibilities

1. Provide a separate area for the storage of fuel containers.
2. Provide a separate area for the running of Generators to provide the capability to charge an Electric Motorcycle Battery.
3. Ensure the refuelling of bikes is undertaken a further 6 -10 metres away from the storage area with engines off and Rider dismounted.
4. Ensure fuel containers are only brought into the fuelling area for immediate use and then returned to the storage area.
5. Ensure the following is always made available:
 - 1 Fire Blanket
 - 2 x 9 kg Dry Chemical Extinguishers
 - 1x 9 kg Foam Extinguishers
 - Oil/Fuel Rag Waste Drum
6. Ensure appropriate waste management of oil/fuel rags.
7. Ensure the appointment of an official officer to act as fuel marshal on race days.

8. Ensure vigorous enforcement of potential ignition sources entering the fuel areas eg:
Smoking
Mobile Phones
Two-way Radios
9. Ensure signage is erected identifying storage area that indicates warnings and prohibited items and activities.

Competitor Responsibilities

1. Refuelling using 5 and 10 litre containers only permitted (tuff jugs)
2. 20 litre fuel containers (including drums) are not to be used for filling of bikes in any manner⁵⁴, unless they are a purpose-built fuel churn eg “Tuff Jug” brand with a quick fill/cut off⁵⁵ or at the fuel marshals’ discretion.
3. Bikes must be turned off while refuelling is taking place with the Rider dismounted from the Machine.
4. Fuel containers must have a cut off valve or a fitted spout.
5. Under no circumstances will the use of funnels or home-made devices for refuelling be permitted

Failure to follow these procedures will result in disqualification for that event.

⁵⁴ Apr 08

⁵⁵ Feb 09

14.2 EMERGENCY PROCEDURE IN CASE OF ACCIDENT

GRASS TRACKS:

Alert FIRST AID Officer

DO NOT remove helmet/s. First Aider is only allowed to do so.

ENDURO / ENDURO-X / PONY EXPRESS:

DO NOT remove helmet/s. First Aider is only allowed to do so.
Offer reassurance to the patient.

D = check for DANGER
to YOU
to OTHERS
to CASUALTY/S

R = RESPONSE
is casualty conscious
is casualty unconscious

A = AIRWAY
is airway clear
is airway open

B = check BREATHING
is chest rising / falling

C = check CIRCULATION
can you feel a PULSE
can you see any Signs of Life

Further Assistance to Casualty

Send for HELP – with approximate location of accident
STOP with casualty
If unconscious TURN ONTO SIDE
CONTROL any bleeding
Keep casualty WARM
DO NOT give anything to drink

14.3 SCRUTINEERING AND SAFETY CHECKS

A mechanic or a senior rider with a good mechanical knowledge of motorcycles must undertake scrutineering and safety checks. *(4-wheelers to be checked by a 4- Wheeler representative)*

Items to be checked:

- Brakes
- Kill Switch
- Chain
- Sprockets

- Tyres
- Levers
- Spokes
- Fitting of Wheels
- Suspension
- Engine
- Frame
- Handlebars
- Nerf Bars (Quads only)
- Wheel & Neck bearings
- Doors (SXS only)
- Window nets (SXS only)

If a bike is found to be in breach, the rider is given an opportunity to repair and resubmit for scrutineering. If it is still not up to the Standard, then it must not race on the said race day.

14.4 SWEEP RIDING PROCEDURES

1. Sweep riding duties are to be undertaken by senior riders (over 16) only who have a competent riding ability.
2. Sweepers must ride in pairs preferably or as numbers allow, wear a specified safety vest, have their bike scrutineered, complete an Indemnity Form, and attend sweeper briefing.
3. The Terc 6-wheelers are not to be used specifically as Sweep rider vehicles, but can be used to transport Medical support to injured riders if no other alternative options are available.
4. The sweeper's task is to:
 - a) Ride around the course during the race event to look for riders who may have bike trouble, had an accident or incident which requires outside assistance. The assistance given should be the minimal amount needed to make it safe for both the rider and competitors in the event.
 - b) Maintain the sweep rider's bike in operational state as scrutineered. If repairs are required on the competitors' bike, then only what is carried by the competitor or sweeper safely at the time, are to be used to carry out repairs. No major components from the sweep rider's bike are permitted to be exchanged with a competitor's bike.
 - c) Notification should always be given to the clerk of the course, the pit/race team and the first aid representative as to the condition of both the bike, the competitor, and the track conditions as soon as possible.
 - d) To look for trouble spots forming on the track and divert or repair as necessary to allow the race to continue safely.
 - e) To replace ribbons/barriers that have been wiped out/knocked down/damaged and to ensure short cuts or cheating avenues are not encouraged.
5. Sweepers must communicate with the clerk of the course during the race to update track conditions and progress.
6. Communicate with the appointed First Aid Officer about the basic procedures if an accident/incident occurs.

14.5 Grass Track – Track Building Procedures

1. PADDOCK

- Size - 10 acres PLUS
- Preferably a cropping or pasture paddock is best.
- An extra paddock for Juniors/PeeWee's if possible
- Access – good gravel/stone suitable for all weather conditions
- Parking – for 300+ cars & preferably not in the same paddock (approx. 300m x 300m)
- A payment of \$1,500.00 to be made to the Landowner for use of the property. This payment amount is to be reviewed annually to maintain fair compensation for the Landowner.

2. **TRACK**

- 900mts to 1100 metres in distance
- 40mts start gate to hold approx 40 bikes.
- An Approximately distance of 80-100mts from the start gate to the first corner
- First corner MUST be a left-hand corner where practicable. Corner must be greater than 90°, preferably a sweeping corner giving bikes time to spread out.
- Second corner may be 90° to 180° etc...
- The finish line should be before the start line and re-entry into the pits.
- Before the start line so Bikes DO NOT go in front of the start line/gate.

**** JUNIOR Track – Trail A & B & 60-65 Moto should only do ½ to ¾ of the Senior track.**

3. **PITS**

- Must be big enough to house 300 plus bikes comfortably. As well as a fuel area.
- Preferably an area where people cannot see the complete Racetrack, so spectators do not crowd the pit area. An area of approx. 100mts x 100mts
- Preferably, if space allows for the pits to be a Drive thru area.

Other Important Points to consider when looking for a Suitable Paddock -

Any houses within 500mts from the boundary of the paddock/property that the race is being held on must fill out a Neighbouring Property Permission Form, giving permission for the event to be held. (Noise issue)

TERC requires a signed Landowners Property Permission Form
 a detailed map of the property and area of the proposed race venue full
 address of the property and landowners

NOTE:

A GPS map is highly recommended, which shows outlining roads etc...

All this information must be handed in to the Secretary no less than 8-10 weeks prior to the date of the race event.

14.6 Member Protection Policy – Code of Conduct⁵⁶

⁵⁶ 2007

This Member Protection Policy aims to ensure the core values, good reputation and positive behaviours and attitudes of **TERC** are always maintained.

It assists in ensuring that those involved in our sport are treated with respect and dignity and are safe and protected from abuse.

Reflecting the values that are important in Australian sport, respect, fairness, responsibility, and safety.

This policy protects where possible:

TERC - Members, Committee, Volunteers, Parents, Guardians, Spectators, Sponsors and Riders.

Misconduct is defined as any action or behaviour contrary to **TERC Rules and Regulations**

TERC requires every individual and organisation bound by this policy to:

1. Be ethical, fair, and honest.
2. Treat all persons with respect and courtesy.
3. Abide by TERC rules and regulations.
4. Be responsible and accountable for their conduct.
5. Refrain from any form of harassment of others.
6. Refrain from any behaviour that may always bring TERC or a member into disrepute therefore acting in a professional manner.
7. Abide by the rules and respect the decision of the official, making all appeals through the formal process and respecting the final decision.
8. Be a positive role model.
9. Understand the repercussions if you breach this code of behaviour.
10. **No TERC - Members, Committee, Volunteers, Parents, Guardians, Spectators, Sponsors or Riders shall verbally or physically abuse (assault) any person or use intimidating or threatening language or actions during or at a race event, any acts shall be reported to the Clerk of the Course immediately.**
11. **All TERC - Members, Committee, Volunteers, Parents, Guardians, Spectators, Sponsors and Riders shall always conduct themselves in a professional and sportsmanlike manner.**
12. Individuals are responsible for their own property. **TERC** will not be held responsible.

If **TERC - Members, Committee, Volunteers, Parents, Guardians, Spectators, Sponsors and Riders** are found to be in breach of this Member Protection Policy – Code of Conduct they will be brought before the TERC Committee and dealt with accordingly.

14.7 Enduro/Pony Express and Enduro/Cross Tracks

Track

- Track length of approximately 6-20km, ideally with a good mix of tight and flowing trails linked together with fire breaks/ gravel roads.
- All intersections to be Clearly Arrowed and well Bunted leading in and out of the corner with a secondary piece of bunting above head height A little further down the track.
- Corners to be well marked and double bunted where there is more than one track.

- Tricky/dangerous sections should be marked with X's.

A map of the Racetrack is to be printed out for the benefit of Sweep Riders and Officials. The Map requires the Racetrack to be broken into Numbered Sections with each section preferably coinciding with a Vehicle Access Point and/or a communication point not a specific distance. These signs are to be placed approximately 1500/2000mm above ground in a clear unobstructed position. The Map should also include all major and minor Access Roads for the purpose of directing Ambulance or 1st Aid personnel.

Bridges/Pallets to be used where necessary in crossing over Creeks/Wet Areas. These control measures are in place to eliminate/reduce the amount of damage to the Bushland surrounding the racetrack, ideally Chicken wire or some sort of mesh is securely fastened to the Pallets for traction.

Other things to consider when choosing a location:

How will the track hold up in wet conditions - Preferably have an Alternate route planned and cleared before it is necessary to include it into the race.

Will everyone be able to get around. – Include alternate routes over or around major Obstacles if possible.

Alternative shorter routes for juniors if the track is too long or too challenging.

Enough room for a separate peewee track.

Is a satellite phone required.

Adequate parking for competitors, officials, and spectators safely distanced off main roads.

- Size – Based upon average rider times of approx.
 - Enduro Cross – approx. 6-10 mins per lap
 - Pony Express/8 Hour – approx 15-40 mins per lap
 - Enduro – approx. 15-60 mins per lap

****(Junior bikes need to be considered for fuel capacity)

- Access – good gravel/stone suitable for all weather conditions
- Parking for 100+ cars
- Pick an area suitable for the Electronic Scoring System to be set up. This needs to be set up prior to the rider entering into the pit area.
- Have directional arrows at blind corners/intersections.
- Any known hazards are to be identified by placing an X clearly on the race circuit to warn riders to approach with caution.
- Paint markings and signage is also advisable where practical to identify any issues.
- Road closures with SES when required.
- Suitable area for starting.

PITS

- Must be big enough to house 150 plus bikes comfortably plus a designated fuel area.
- Preferably an area where people can see the Complete Racetrack, so Spectators Do not crowd the pit area. An area of approx 50mts x 50mts.
- Have a designated area for the First Aid Personnel/Vehicle which allows both easy access and egress to both the Racetrack and Main Roads.

- Ensure there is enough room for rider changeover.

Other important point to consider when looking for a suitable area:

Any houses within 500mts from the boundary of the paddock/property that the race is being held on must fill out a Neighbouring Property permission form, giving permission for the event to be held. (noise issue).

TERC needs: a signed Landowners Property permission form
 A detailed map of the property and area of the proposed race venue
 Full address of the property and landowners

NOTE:

A GPS map is highly recommended, which shows outlining roads etc. All this information must be handed in to the Secretary no less than 10 weeks prior to the date of the race event.

14.8 Fundraising Events

All Fundraising events held in conjunction with TERC events must be clearly communicated through the committee prior to the event being held.

All monies collected on behalf of the Fundraiser by TERC shall be put through the committee and distributed from there.

14.9 Event Cancellation

The protocol for Cancelling a TERC Event due to any unforeseen circumstance shall be discussed and passed by an Executive Committee at its earliest convenience. From here an agreed person or persons shall

- 1: Notify all Registered Club Members via our Website, Face- Book or Email address.
- 2: Notification to the Catering Business booked for the event.
- 3: Notification to the Police and Landowners where applicable.
- 4: Notification sent to other Motorcycle clubs where their members may be coming to participate in the event.

15.0 Event Day Financial Procedure

Not Applicable as it is all online payments.

15.1 Life Membership Guidelines

General Principles to consider in granting Life Membership:

1a: Life Membership is an honour bestowed on individual club members whose exceptional, loyal, and outstanding service and contribution has provided a measurable benefit to the club over an extended Period of time. It should be recognised as the highest recognition that can be awarded to a member in acknowledgement of exceptional service and contribution, it should retain its prestige and not be awarded easily. On average, one or less Life Memberships are likely to be awarded each year.

1b: Life Membership should not be considered as a competitive matter and nominees must be considered individually on their personal attributes and achievements and not in comparison with others that have already achieved such a prestigious award. While it is inevitable that comparisons will be made against the achievements of past Recipients direct comparisons should not be made.

1c: Granting Life Membership is a balancing exercise. Criteria are provided for guidance, but it is the overall contribution of the nominee that must be evaluated. There will always be some subjectivity in

the granting of Life Membership. Some nominees will be stronger in some criteria but weaker against others, some nominees will be more rounded across all criteria.

1d: Life Membership is reserved for those whose contribution goes beyond the ordinary or even excellent for an extended Period of time, not just a few years.

Criteria to be considered in Granting Life Membership.

2a: Length of active membership

To have contributed to the club to the degree necessary for Life Membership, a nominee will almost necessarily have been an active member involved for a significant time. While there is no minimum period of membership, a period of 10 years Continual active membership and service is an indicator of a Long- term commitment.

2b: Positions held and length of time

The nominee should be able to demonstrate a significant contribution to the running of the Club over “A Majority” of those years of membership. This may include

A: Significant Contributions while holding positions on a committee of a senior nature. (Note that membership of a committee does not on its own mean a person has made significant contributions.) These positions may include President, Secretary, Treasurer, Track Building Coordinator & Clerk of the Course.

B: Participating to a much greater extent than the average member as a regular, consistent, and reliable volunteer in whatever capacity required on the day. Multiple active roles over a long period of time are the most obvious indicators of outstanding service to the club to be deserving of Life Membership.

Process for Nominating and Granting Life Membership

3a: The Nomination for Life Membership must be Lodged in writing with the Public Officer of the Club, minimising the level of information let out prior to the processing of the application for Life Membership. From this point onwards the Nominator of the person for Life Membership has no other input whatsoever in the Nomination process.

3b: The nomination for Life Membership will be considered by the President and a selection of active Life Members within 3 months of the nomination being lodged. Should the nomination be granted the Board of Governance will determine the Method and the Timing of its granting and announcement.

3c: There is no compulsion to consider any proposed application put forward.

3d: In the Event, that the Committee believes that the nomination is not worthy at this stage of “Life Membership” the President will inform the nominators of that decision.

3e: The nominated member, after serious consideration and discussion by the appointed committee, in relation to the Criteria required to be eligible for Life Membership may be elected a Life Member of the club on receiving a majority vote of over 75% in favour of the motion.

15.2 Definition of TERC Committee Roles

President

- Overseeing all club roles

- Assisting in the coordination of events
- Assisting with the negotiation of insurances
- Assisting with club registrations as needed
- Arrange sponsorship for year including sponsorship for trophies
- Source person to arrange trophies for season
- Assist with responding to emails sent to club email addresses
- Assist with responding to social media questions, comments etc

Vice Presidents

- Supporting president in role
- Assisting in overseeing all club roles
- Assisting in the coordination of events
- Assisting with negotiating sponsorship including sponsorship for trophies
- Assist with responding to emails sent to club email addresses
- Assist with responding to social media questions, comments etc

Secretary

- Gain letter from MAIB prior to the commencement of race season for permission
- Maintaining all club documentation
- Booking catering, toilets, first aid, rubbish bin
- Liaising with landowners, councils and Tasmania Police for permissions
- Maintaining club website including online forms
- Opening and closing entries online
- Creating entry forms
- Agenda and minutes for committee meetings
- Managing Facebook and Instagram social media accounts along with website editor
- Assist with responding to emails sent to club email addresses
- Assist with responding to social media questions, comments etc
- Update rulebook and to be then checked by Life member, Michael Keygan for accuracy

Treasurer

- Managing float
- Managing incoming and outgoing invoices
- Managing PayPal transactions for entries
- Ensuring all documentation is kept in order
- Collating documentation for the audit and submitting to auditor
- Once audit is received provide an update to the committee
- Provide treasurers reports for each committee meeting
- Assist with responding to emails sent to club email addresses
- Assist with responding to social media questions, comments etc

Memberships/ Records Keeper

- Maintaining all club records
- Managing all club memberships
- Managing online entries
- Assist with responding to emails sent to club email addresses.
- Assist with responding to social media questions, comments etc.

Public Officer

- Negotiating all insurances in conjunction with President
- Managing all club vehicle and trailer registrations
- Dealing with the media in case of an emergency
- With the assistance of the secretary, provide communication to members/ non – members relating to conflict.

Riders Representatives

- Assisting in the running of events prior and on the day
- Be the voice for riders if required.
- Assist with responding to emails sent to club email addresses.
- Assist with responding to social media questions, comments etc.

Asset Management

- Keeping record of all TERC belongings
- Updating records if items, lost, replaced, damaged etc.

15.3 TERC Yearly Awards and Definitions

- **President's Award**

Outstanding contribution to the club during the season, determined by the current president.

- **Matt Phillips Award**

Awarded to an up-and-coming rider.

- **Clint Willcox Award**

First place in the B Grade Enduro series

- **Ethan Maine Award**

Outstanding junior rider determined in conjunction with the president and the Maine family.

- **Tom Bentley Award**

Outstanding rider at the 8-hour Enduro

- **Barry Richardson**

King of the Paddock champion

- **Michael Keygan Ironman Series**

Top 10 Ironmen